

Scanning Resident Charges



1. Scan Resident Barcode located in front of the charge book by aiming scanner at the barcode and press the large button. Scanner will beep one time confirming barcode has been scanned.



2. Scan the Product Barcodes located in the middle of the charge book. Note: Scan item barcodes multiple times to reach the desired QTY needed.

 SF-A	STRETCH FIT BRIEF A 32in-54in
 SF-B	STRETCH FIT BRIEF B 49in-68in
 80-301	WET WIPE SOFTPACK 9 X 13 PK50 ECONOMY

Important: Be sure to delete any incorrect resident or product barcode scans by using the small button on the scanner. Simply aim the scanner at the incorrect barcode and use the press the small button. Scanner will beep one time confirming the item has been removed.

